

## Job Description

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### MERC Lead Faculty (Socio-emotional Department)

September 2021

#### Role Description

Muktangan requires passionate teacher educators to sustain and grow its top pedagogical practices. What started in 2003 as a community education model within a network of 7 municipal schools in Mumbai, is now attempting to transform (through partnerships) other mainstream schools across Mumbai and other parts of the country. The teacher education team currently comprises of more than 80 practitioners, with at least 50% being members of the community who have grown as classroom teachers with the organization. Nationally recognized for its classroom innovations, Muktangan continues to offer all its employees a culture of empowerment and continuous learning. We proudly state that we have been instrumental in developing over 1000 educational practitioners in diverse areas. For more details view the Muktangan documentary film on: <http://www.youtube.com/watch?v=xYp5-wA08HE>.

#### Key Responsibilities

##### A. Outreach and Advocacy: (50% weightage)

Involves reaching out to potential implementing partners and building their capacity to design classroom based systems that deliver a high quality engagement along with optimized learning outcomes for every student.

##### In this role the lead faculty would be required to

- Do detailed need assessments
- Collaboratively design socioemotional modules and learning curriculums
- Facilitate training modules in physical or virtual formats
- Conduct classroom observations and provide documented feedback on the M&E metrics
- Connecting with community by organizing various physical and mental health care camps.
- Collaboration with various Government, Non-government and academic institutions for contextualizing the our socioemotional processes
- Networking with organizations for referrals, counselling and need-based capacity building on socioemotional development
- Tapping relevant research and internship opportunities for the department by collaborating with academic institutions

**The role will involve traveling as per the location of the project partner.**

### **B. In-Service Teacher Education: (40% weightage)**

Involves continuous capacity building of “community teachers and subject faculty” developed in the Muktangan constructivist methodology. Our network of 7 municipal schools in Central Mumbai serves 4000+ students each year, delivering top percentile results in the Secondary School Certificate (SSC) Board Examinations.

#### **In this role the Lead Faculty members are mainly expected to**

- Planning and conducting need-based workshops and sessions
- Guidance and counselling, for students, teachers and staff members (Home visits if required)
- Supporting the LRG Department and providing assistance in the certification of children with special needs
- Conducting and reviewing Pastoral Care In-Service Teacher Education Modules Year 2 and 3
- Planning and conducting Quality Circle Time sessions
- Running the Mukt- Minds program for Std. 10 students- Planning the sessions
- Conducting meetings with teachers, guiding students and teachers for community research
- Pre- service teacher education program: Mentoring trainees, Planning and conducting sessions, assessments and maintaining records and submitting reports to the Preservice leader for the same
- Alumni: connecting with ex- students and updating their data (academic, career and employment) look for scholarship opportunities and guiding in application process, mentoring for college/ university applications
- Liaising with partner NGOs or organizations for organizing Socioemotional learning related workshops and seminars
- Preparing donor reports and documentation of processes, workshops, courses etc.

### **C. Organizational: (10% weightage)**

Involves continuously researching emerging trends in the sector and attempting to enhance the network with institutions that are aligned to the Muktangan vision to promote an engaged & inclusive classroom experience.

#### **The Lead Faculty will be responsible to**

- Design avenues to advocate Muktangan’s value proposition in a responsible way across different forums like seminars, paper presentations, social media etc.

**Required Competencies:**

- Ability to relate to and adapt one's communication style to suit a wide range of people (Communicate in English, Hindi and Marathi)
- Effective communication skills- verbal and written
- Willingness to coordinate with internal teams and external agencies
- A team worker, comfortable in working with small and big groups
- Motivated and passionate to work with various age groups and stakeholders
- Counselling skills

**Educational Qualifications:**

- Masters in Human Development/Social Work, Diploma/Degree Course in Counselling and Psychology

**Remuneration:**

Salary shall be at par with industry standards.

**Interested candidates may send their CV and applications to:** [contact@muktanganedu.org](mailto:contact@muktanganedu.org)